



# **COTEC HEALTHCARE LIMITED**

**CORPORATE**

**SOCIAL RESPONSIBILITY**

**(CSR) POLICY**

**CIN: U24232UT1998PLC016093**

**Kishanpur, Bhagwanpur, NH-74, Roorkee Dehradun Highway, Bhagwanpur (Haridwar),  
Haridwar, Roorkee -247661 Uttarakhand, India**

## **1- INTRODUCTION**

Corporate Social Responsibility is fundamentally a philosophy or a vision about the relationship of business and society and considered as an integral part of doing business. There is now a global thrust to embrace corporate citizenship and sustainable business practices. CSR envisages an investment in the society for integrating business processes with social processes.

Cotec Healthcare Limited (the Company) is a pharmaceutical company. It is engaged in the business of manufacturing and marketing of pharmaceutical products. This CSR policy comprises the Company's philosophy for delineating its responsibility as a corporate citizen and lays down the guidelines and mechanism for undertaking socially useful programmes for welfare & sustainable development of the Company at large. This policy focus on enhancing the stakeholder's value , generating economic value of the nation and working towards well being of the society through addressing critical, social, environmental and economic needs of the marginalized/ underprivileged sections of the society

## **2- CSR VISION**

The Company's corporate Social Responsibility has a vision to foster community development, empower women and children, ensure quality education for all, and uplift the lives of the underprivileged. We aim to revolutionize the essence of corporate responsibility by infusing it with genuine human care and support. Together, we aspire to create a brighter, more compassionate future for those we serve, transforming lives through initiatives at a time.

## **3- DEFINITIONS**

In this Policy unless the context otherwise requires:

- a) 'Act' means Companies Act, 2013;
- b) 'Corporate Social Responsibility' means Corporate Social Responsibility (CSR) as defined in Section 135 of the Companies Act 2013 and Companies Corporate Social Responsibility Policy) Rules 2014;
- c) 'Company' means Cotec Healthcare Private Limited;
- d) Words and expressions used in this CSR Policy and not defined herein but defined in the Act shall have the meaning respectively assigned to them in the Act.

## **4- CSR GOVERNANCE**

The Company shall perform the duties of the CSR committee through the Board, consisting of at least two Directors. The CSR Committee shall be constituted / reconstituted by the Board of the Company from time to time. The CSR Committee shall-

- (a) formulate and recommend to the Board, a Corporate Social Responsibility Policy which shall indicate the activities to be undertaken by the company 5[in areas or subject, specified in Schedule VII]

- (b) recommend the amount of expenditure to be incurred on the activities referred to in clause (a); and
- (c) monitor the Corporate Social Responsibility Policy of the company from time to time.
- (d) formulate and recommend to the Board, an annual action plan in pursuance of its CSR Policy
- (e) Institute a transparent monitoring mechanism for implementation of the CSR projects or programs or activities undertaken by the Company;
- (e) to review, implement and monitor all CSR activities from time to time and regularly report to the board on the progress.

## **5 - FOCUS AREAS UNDER CSR**

The activities undertaken under CSR policy must be relatable to schedule VII of the Rule. The Policy recognises one or more of the following thrust areas as notified under Section 135 of the Companies Act, 2013 and Companies (Corporate Social Responsibility Policy) Rules 2014:

- i. Eradicating hunger, poverty & malnutrition, promoting preventive health care & sanitation including contribution to the Swachh Bharat Kosh set-up by the Central Government for the promotion of sanitation & making available safe drinking water;
- ii. Promoting education, including special education & employment enhancing vocation skills especially among children, women, elderly & the differently unable & livelihood enhancement projects;
- iii. Promoting gender equality, empowering women, setting up homes & hostels for women & orphans, setting up old age homes, day care centers & such other facilities for senior citizens & measures for reducing inequalities faced by socially & economically backward groups;
- iv. ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water [including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga;
- v. protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional art and handicrafts;
- vi. measures for the benefit of armed forces veterans, war widows and their dependents, 9[ Central Armed Police Forces (CAPF) and Central Para Military Forces (CPMF) veterans, and their dependents including widows;
- vii. training to promote rural sports, nationally recognised sports, paralympic sports and olympic sports;
- viii contribution to the prime minister's national relief fund [or Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund)] or any other fund set up by the central govt. for socio economic development and relief and welfare of the schedule caste, tribes, other backward classes, minorities and women;

ix (a) Contribution to incubators or research and development projects in the field of science, technology, engineering and medicine, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government; and

(b) Contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defense Research and Development Organisation (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).

x. rural development projects

xi. Slum area development;

xii disaster management, including relief, rehabilitation and reconstruction activities.

## **6- CSR BUDGET AND EXPENDITURE**

Company will allocate at least 2% of the average net profits (as defined in CSR Rules) earned during the three immediately preceding financial years for that year's CSR budget.

Any surplus generated from the projects, programs, or activities funded by the CSR budget will not be considered part of the business profit. Instead, it will be managed according to the provisions of the Act and CSR Rules, as may be amended from time to time.

The handling of surplus CSR funds, if any, and the offsetting of excess spending, if any, shall be in accordance with the provisions of the Act, as may be amended from time to time.

If the Company fails to spend the CSR budget of a year, the reasons for not spending the amount will be specified in the Directors' Report, and the unspent amount shall be dealt with as per the Act / CSR Rules.

All CSR activities funded from the CSR budget shall exclude those undertaken in pursuance of the normal course of business.

Any capital asset created/acquired through CSR funds shall be handed over to the entity as specified in the CSR Rules.

## **7- CSR IMPLEMENTATION**

- (a) CSR projects are implemented directly by the Company itself or through Rajinder Gyan Memorial Foundation, or a registered trust, society or company established under section 8 of the Act; or
- (b) a Company established under Section 8 of the Act or registered trust or a registered society, established by the Central Government or State Government; or
- (c) an entity established under an Act of Parliament or a State legislature; or

- (d) a Company established under Section 8 of the Act , or a registered public trust or a registered society and having an established track record of atleast 3 years in undertaking similar practices.

## **8- MONITORING**

CSR Policy of the Company will be monitored and reviewed by CSR Committee through periodic review of the activities sponsored/ supported Foundation/ Institute.

The Board of Director of the Company shall disclose the contents of CSR policy in their report (“Board Report”) in accordance with the provisions of Section 135 of the Act and rule made thereunder.

## **9- AMENDMENTS TO THE POLICY**

The Board of Directors on its own and/or as per the recommendations of CSR Committee can amend this Policy, as and when required as deemed fit. Any or all provisions of the CSR Policy would be subject to revision/amendment in accordance with the Regulations on the subject as may be issued from relevant statutory authorities, from time to time.